

IRS (SS#) 1. \_\_\_\_\_

2.  Individual  Corporation  
 Partnership  Sole Proprietorship

KNOWN ALL MEN THESE PRESENTS: That, 3. \_\_\_\_\_

a corporation doing business under the laws of the State or Province of 4. \_\_\_\_\_

or a 5. \_\_\_\_\_ doing business as 6. \_\_\_\_\_

residing at 7. \_\_\_\_\_ having an office and place of

business at 8. \_\_\_\_\_

hereby constitutes and appoints each of the following persons, **A & A Contract Customs Brokers USA Inc.** Its assigns and successors with power to be exercised through its officers, employees and agents specifically authorized to act for the said firm

as a true lawful agent and attorney of the grantor named above for and in the name, place and stead of said grantor from this date and in all Customs Districts, and in no other name to make, endorse, sign, declare, or swear to any entry, withdrawal, declaration, certificate, bill of lading, carnet or other document required by law or regulation in connection with the importation, transportation, or exportation of any merchandise shipped or consigned by or to said grantor, to perform any act or condition which may be required by law or regulation in connection with such merchandise; to receive any merchandise deliverable to said grantor.

To make endorsements on bill of lading conferring authority to transfer title, make entry or collect drawback, and to make, sign declare, or swear to any statement, supplemental statement, schedule, supplemental schedule, certificate of delivery, certificate of manufacture, certificate of manufacture and delivery, abstract of manufacturing records, declaration off proprietor on drawback entry, declaration of exporter of drawback entry, or any other affidavit or document which may be required by law or regulation for drawback purposes, regardless of whether such bill of lading sworn statement schedule, certificate, abstract, declaration, or other affidavit or document is intended for filing in any customs district:

To sign, seal and deliver for and as the act of said grantor any bond required by law or regulation in connection with the entry or withdrawal of imported merchandise or merchandise exported with or without benefit of drawback, or connection with the entry, clearance, lading, unlading or navigation of any vessel or other means of conveyance owned or operated by said grantor, and any and all bonds which may be voluntarily given and accepted under applicable laws or regulations, consignee's and owner's declarations provide for in section 485, Tariff Act of 1930, as amended or affidavits in connection with entry of merchandise:

To sign and swear to any document and to perform any act that may be necessary or required by law or regulation in connection with the entering, clearing, lading, unlading, or operation of any vessel or other

Means of conveyance owned or operated by said grantor:

To authorize other Customs Brokers to act as grantor's agent: to receive, endorse and collect checks issued for Customs duty refunds in grantor's name drawn on the Treasurer of the United States; if the grantor is a non resident of the United States, to accept service of process on behalf of the grantor:

And generally to transact at the customhouses in any district any and all customs business, including making signing and filing of protests under section 514 of the Tariff Act of 1930, in which said grantor is or may be concerned of interested and which may properly be transacted or performed by an agent and attorney, giving to said agent and attorney full power and authority to do anything whatever requisite and necessary to be done in the premises as fully as said grantor could do if present and acting, hereby ratifying and confirming all that the said agent and attorney shall lawfully do by virtue of these presents; the foregoing power of attorney to remain in full force and effect until \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, or until notice of revocation in writing is duly given to and received by District Director of Customs. If the donor of this power of attorney is a partnership, the said power shall in no case have any force or effect after the expiration of 2 years from the date of its execution. If the Grantor is a Limited Liability Company, the signatory certifies that he/she has full authority to execute this power on behalf of the Grantor

The Grantor herein acknowledges and represents that it, and all its associates, affiliates, parents, subsidiaries or related companies wheresoever situate in Canada, the United States, or the world, have retained and hired A&A Contract Customs Brokers USA Inc. to act as a customs broker and to perform any and all of the services described herein and that all such persons or corporate bodies shall be responsible to pay any and all accounts rendered by A&A Contract Customs Brokers USA Inc. for the performance of such services.

In Witness Whereof, the said 9. \_\_\_\_\_

has caused these presents to be sealed and signed: (Signature) 10. \_\_\_\_\_

(Capacity) 11. \_\_\_\_\_ (DATE) 12. \_\_\_\_\_

Customs powers of attorney for residents (including resident corporations) shall be without power of substitution except for the purpose of executing shipper's export declarations. However, a power of attorney executed in favor of a licensed customs broker may specify that the power of attorney is granted to the customs broker to act through any of its licensed officers or any employee specifically authorized to act for such customs broker by power of attorney.

If you are the importer of record, payment to the broker will not relieve you of liability for Customs charges in the event the charges are not paid by the broker. Therefore, if you pay by check, Customs charges may be paid with separate check payable to the "U.S. Customs Service" which shall be delivered to Customs by the broker. Importers who wish to utilize this procedure must contact our office in advance. In addition the check must be the exact amount, arrive with the shipment, and cannot be drawn on a foreign bank.

## **CORPORATE CERTIFICATION**

To be completed by Non-Resident Corporations Only  
**Corporate Certification**

(To be made by an officer other than the one who executes the power of attorney)

I 13. \_\_\_\_\_, certify that I am the 14. \_\_\_\_\_

Of 15. \_\_\_\_\_, organized under the laws of the State or Province of 16. \_\_\_\_\_

that 17. \_\_\_\_\_, who signed this power of attorney on behalf of said corporation

by authority of its governing body as the same appears in a resolution of the Board of Directors

passed at a regular meeting held on the 18. \_\_\_\_\_ day/20 \_\_\_\_\_, now in possession or custody. I further

certify that the resolution is in accordance with the articles of incorporation and bylaws of said corporation.

19. \_\_\_\_\_ 20. \_\_\_\_\_

(Signature)

(Date)

### **INSTRUCTIONS FOR COMPLETING A CUSTOMS POWER OF ATTORNEY**

1. Internal Revenue Service (IRS) number or Social Security Administration Number (SSA#)
2. Check the appropriate box
3. Full name:           a) individual/sole proprietorship-entire personal name including middle name  
                              b) partnerships – full names (including middle) of all partners  
                              c) corporations – full legal name (including Corp., Ltd. Inc., ect)
4. Indicate the state or province under which laws you do business.
5. If business is not a corporation, indicate appropriate business standing (individual, general or limited partnership, sole proprietorship)
6. Indicate what name business is conducted under
7. Home address:       a) partnerships – home address of all partners (attach sheet if necessary)  
                              B) not applicable to corporations
8. Business address
9. Company Name
10. Signature of corporate officer
11. Corporate title of the above signatory
12. Effective date
13. Second corporate officer's printed name (if company has only one signing officer, indicate the name and title and sate "sole signing officer")
14. Title of the second corporate officer
15. Company Name
16. The State or province under which laws business is conducted
17. First corporate officer's printed name (as it appears on the front or the power of attorney)
18. Date of the Corporate Resolution appointing the first corporate officer (Year-end date)]
19. Second corporate officer's signature
20. Today's date

A corporate officer is considered either a president, vice president, secretary or treasurer. If you hold an office of the corporation other than those positions listed you must include the following: The first page of your Articles of Incorporation (Company's Act) and the page showing your appointment as an officer.

## US Customs Invoice

SHIPPER - NAME AND ADDRESS		OTHER REF. NOS.
		PAGE OF PAGES

CONSIGNEE - NAME AND ADDRESS:  I.R.S.	BUYER (IF OTHER THAN CONSIGNEE)
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### BILL CUSTOMS CHARGES TO:

US DUTY AND BROKERAGE INCLUDED IN INVOICE VALUE <input type="checkbox"/> YES <input type="checkbox"/> NO	POINT OF SHIPMENT (COUNTRY / PROVINCE) <b>CANADA /</b>	DESTINATION (COUNTRY / STATE) <b>U.S.A./</b>
PARTIES TO THIS TRANSACTIONS ARE: <input type="checkbox"/> NOT RELATED <input type="checkbox"/> RELATED	TERMS OF SALE, PAYMENT AND DISCOUNT	
LOCAL CARRIER		
EXPORTING CARRIER	CURRENCY USED	IS FREIGHT INCLUDED IN INVOICE VALUE? <input type="checkbox"/> YES <input type="checkbox"/> NO

## A & A Contract Customs Brokers USA Inc.

COUNTRY OF ORIGIN/ MANUFACTURE	NO OF PKGS.	DESCRIPTION OF GOODS GIVE SUFFICIENT DETAIL TO PERMIT CLASSIFICATION ACCORDING TO TARIFF SCHEDULE OF THE U.S.	UNIT QUANTITY (TONS, CWT, LBS F.B.M., ETC)	UNIT	TOTAL

TOTAL PKGS.	WEIGHT	EXPORT PERMIT NO.	TOTAL INV. VALUE
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#### RETURN COPIES TO:

### A & A Contract Customs Brokers USA Inc.

P.O. Box 4059, Blaine, Washington, 98231  
 Phone (360) 332-7667 (U.S.A.)    (604) 538-8044 (CANADA)  
 Fax (360) 332-7670    Email: [service@aacbusa.com](mailto:service@aacbusa.com)

I HEREBY CERTIFY THAT THE INFORMATION GIVEN ABOVE AND ON THE CONTINUATION SHEET(S), IF ANY, IS TRUE AND COMPLETE IN EVERY RESPECT.

DATE:

SIGNATURE.....

## Credit Card Authorization Form

Dear Customer

As a formal account has not been established, payment arrangements must be finalized prior to the shipment arriving at the border. Please complete the below portion for payment processing. This will authorize A & A Contract Customs Brokers Ltd. to process the invoice you acquired against the credit card indicated below.

Complete this form sign, date it and fax 360-332-7670 or email [service@aacbusa.com](mailto:service@aacbusa.com) prior to your shipment to expedite the clearance and avoid payment delays.

Client Name: \_\_\_\_\_

Client Number: \_\_\_\_\_

Amount: \_\_\_\_\_

File Number /Invoice Number: \_\_\_\_\_

Type of Credit card: Visa  MC

Credit Card No: \_\_\_\_\_

Name of Card Holder: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Signature of Authorized Card Holder: \_\_\_\_\_ Date signed: 

Day	Month	Year

We appreciate the opportunity to be of service.

Receivables Department

A&A Contract Customs Brokers USA.